Approved For Release 1999/09/20 : CIA-RDP78-04718A001600190011-4

No Change in Class. ☐
☐ Declassified
Class. Changed to: TS S C
Next Review Date: 1988
Auth.: HR 70-3
Date: 22 DEC 1978 By: 011

(04 MS Ltr MS-384-370

CONFIDENTIAL

Executive Registry
6-7566

MAR 9 1955

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Request for Establishment of a Substation at [redacted] and T/O Increase, Western Hemisphere Division

25X1A

25X1A

1. In addition to the establishment of the [redacted] Substation, the subject request involves the establishment of the following positions (Tab A):

25X1A

a. [redacted]
Intelligence Officer (Chief of Substation), GS-14
Administrative Assistant, GS-7

25X1A

b. [redacted]
Intelligence Officer, GS-12

c. Headquarters
Intelligence Officer, GS-12

2. The Assistant Director for Personnel has approved classifications for the proposed positions (Tab B).

3. The Chief, Budget Division has ascertained that sufficient funds are available to support this request (Tab C).

4. It is recommended that the requests be approved within the present DD/P ceiling.

25X1A

[redacted]
Chief, Management Staff

Attachments:
Tab A - Subject request
Tab B - AD/P Comments
Tab C - Budget Comments

APPROVED:
Date MAR 15 1955

DISTRIBUTION:
Orig & 1 - Office of Personnel
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SIGNED
[redacted]
Deputy Director (Support)

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